HSBC

FOR BANK USE ONLY	
International Customer Number:	Bank Authorized Signature and Stamp

DATE:

Application Form for Business Internet Banking, Business ATM Card and SMS Banking - Text Alerts Services

CUSTOMER INFORMATION

Registered Name:

BUSINESS INTERNET BANKING (BIB) SERVICE Please tick (✓) and complete the details where applicable.

Section A: Company Set Up

E-Statements

E-statements (up to 3 months prior) will be available for download in BIB.
Once subscribed, hard copy statements will no longer be issued.
Subscribe to e-statements? ☐ Yes ☐ No

Account Enrollment

Accounts to be accessed through Business Internet Banking:

1) ___-_____-___
2) ___-_____-___
3) ___-_____-___
4) ___-_____-___

If left blank, all accounts at the time of company enrollment will be linked to your BIB access.

Administrator Control Set Up

☐ Dual Admin Control - Two (2) Primary Users are required to make a change in administrative entitlements.
☐ Single Admin Control - Only one (1) Primary User is required to make a change in administrative entitlements.

Please note that if you choose Dual control, you cannot go back to Single control.

Authorization Matrix

BIB Approval Arrangements need not follow signing arrangements specified in the Secretary's Certificate.
Please refer to the HSBC e-Channels Guide for the actual setup of signing limits and groups.

☐ One to approve ☐ One or two within a signature group to approve ☐ One or two within two signature groups to approve

Section B: User Set Up

A Primary User (PU) must be an Authorized Signatory for the company. At least one PU must be selected for Business Internet Banking (BIB) Services. You are recommended to nominate a minimum of 2 PUs. For control purposes, you are recommended to set PUs with the same limits to facilitate approval of administrative changes, especially if you have opted for Dual Administrative Control. PUs are responsible for maintaining the daily transaction limit of other Users. They are also authorized to assign account access to Users via the Account Control Setup. When a User performs a transfer/payment instruction that is higher than his/her current transaction limit, the payment instruction will be held pending approval by another User(s) whose limit is/are adequate and in accordance with Account Control setup for the payment/transfer value.

Please complete the following details of the User(s) and indicate the transaction services required as well as the maximum daily limit for each User. Users with transaction limits are required to submit a valid ID and proof of residence address.

Please note that if no amount is stated, the Maximum Daily Limit will be set to "Zero" (0).

1. Business Internet Banking User Details

Full Name of Delegate_____

User Type ☐ Primary ☐ Secondary

Daily Transaction Limits

Transaction Category	Maximum Daily Limit*
☐ Input and Enquiry Only	
☐ Transfer to 3rd party	Php
☐ Transfer to own account	Php
☐ Bill Payment	Php
☐ AutoPay/Bulk Payment	Php

Signature of Delegate (S.V.)

2. Business Internet Banking User Details

Full Name of Delegate_____

User Type ☐ Primary ☐ Secondary

Daily Transaction Limits

Transaction Category	Maximum Daily Limit*
☐ Input and Enquiry Only	
☐ Transfer to 3rd party	Php
☐ Transfer to own account	Php
☐ Bill Payment	Php
☐ AutoPay/Bulk Payment	Php

Signature of Delegate (S.V.)

*Please note that if no amount is stated, the default limit will be set at "zero" (0). These limits cannot be higher than the Maximum Daily Limit allowed at a system level and specified in the FAQ's under Transfer on our website.

3. Business Internet Banking User Details

Full Name of Delegate _____

User Type ☐ Primary ☐ Secondary

Daily Transaction Limits

Transaction Category	Maximum Daily Limit*
☐ Input and Enquiry Only	
☐ Transfer to 3rd party	Php
☐ Transfer to own account	Php
☐ Bill Payment	Php
☐ AutoPay/Bulk Payment	Php

Signature of Delegate (S.V.)

4. Business Internet Banking User Details

Full Name of Delegate _____

User Type ☐ Primary ☐ Secondary

Daily Transaction Limits

Transaction Category	Maximum Daily Limit*
☐ Input and Enquiry Only	
☐ Transfer to 3rd party	Php
☐ Transfer to own account	Php
☐ Bill Payment	Php
☐ AutoPay/Bulk Payment	Php

Signature of Delegate (S.V.)

*Please note that if no amount is stated, the default limit will be set at "zero" (0). These limits cannot be higher than the Maximum Daily Limit allowed at a system level and specified in the FAQ's under Transfer on our website.

BUSINESS ATM CARD (BAC) SERVICE Please tick (✓) and complete the details where applicable.

Authorized BAC Delegate(s)/User(s) Details

A maximum of three (3) delegates can be issued BAC access. Nominated delegates are required to submit a valid ID and proof of residence address.

Delegate 1

Full Name of Delegate _____

Delegation Authority

Maximum Daily Cash Withdrawal Limit Php _____*

Account to be accessed through Business ATM Card

			-						-			
			-						-			

Signature of Delegate (S.V.)

Delegate 2

Full Name of Delegate _____

Delegation Authority

Maximum Daily Cash Withdrawal Limit Php _____*

Account to be accessed through Business ATM Card

			-						-			
			-						-			

Signature of Delegate (S.V.)

*Please note that if no amount is stated, the maximum daily limit will be set at Php 40,000.

SMS BANKING - TEXT ALERT SERVICE Please tick (✓) and complete the details where applicable.

Section A: User Set Up

Only one (1) nominated user is allowed access to SMS Banking-Text Alerts.

Full Name of Delegate _____

Alert Type	Minimum Amount to Trigger Message Alerts*
☐ Deposit/Credit Alert	Php
☐ Below Balance Alert	Php
☐ Withdrawal/Debit Alert	Php
☐ Above Balance Alert	Php

☑ Daily Mini-Statements - Your nominated accounts will automatically be enrolled for daily SMS alerts showing the last three (3) transactions on the account and the corresponding available balance.

Mobile Number | | | | | | | | | | | SMS Banking is only available to local network service providers.

*Please note that if no amount is stated, the minimum limit will be set at Php 10,000.

Section B: Account Enrollment

Accounts to be accessed through SMS Banking - Text Alerts

1) ___-_____-___
2) ___-_____-___
3) ___-_____-___

If left blank, all current and savings accounts existing at the time of enrollment will be linked to your SMS access.

IMPORTANT NOTE

Please cancel all unused portion(s) in this Form to prevent tampering/alteration.

DECLARATION

1. I/We wish to apply for the Services indicated in this application form and hereby acknowledge that the use of the Services is subject to HSBC's Terms & Conditions for Corporate Products and Services (available at www.hsbc.com.ph). I/We have read and agree to be bound by the same (including all amendments thereto from time to time).

2. I/We confirm that the information given in this application form is true, complete and not misleading, and authorise HSBC to confirm this from any source HSBC may choose. I/We will furnish such identification and/or supporting documents as may be required by HSBC.

3. I/We acknowledge that I/we remain bound by all transactions effected through the Services whether or not the named users of the Services are the authorised signatories.

4. I/We understand and agree that the bank may debit corresponding service charges from our nominated account or in the absence of such, any such account considered by the bank as our primary account.

To be signed by: **For Sole Proprietorship** – the Sole Proprietor
For Partnership – the person(s) authorised as per company's existing Partnership Resolution
For Limited Company – the person(s) authorized by a Board Resolution

SIGNATURE OF BUSINESS/COMPANY'S AUTHORISED SIGNATORY(IES)

1. Full name in BLOCK LETTERS

_____

I confirm that I am duly authorised by the Customer to sign this application form for and on its behalf.

Signature (S.V.)

2. Full name in BLOCK LETTERS

_____

I confirm that I am duly authorised by the Customer to sign this application form for and on its behalf.

Signature (S.V.)

1. Full name in BLOCK LETTERS

_____

I confirm that I am duly authorised by the Customer to sign this application form for and on its behalf.

Signature (S.V.)

2. Full name in BLOCK LETTERS

_____

I confirm that I am duly authorised by the Customer to sign this application form for and on its behalf.

Signature (S.V.)

Issued by HSBC Savings Bank (Philippines) Inc.
Member: PDIC. Maximum Deposit Insurance for Each Depositor P500,000.