



ATM Tips

Most of us use ATMs on a regular basis. But just because you're familiar with the machines doesn't mean you should let your guard down. Criminals may either install card readers and pinhole cameras or may simply watch you closely plus even offer "assistance" just to steal your ATM card details and PIN. Keep your account safe by following these tips.

Avoid ATM traps:

- **Have your card ready** before approaching the ATM.
- Choose ATMs that are in **well-lit and/or well-guarded areas**.
- **Inspect the ATM**. If there are signs of tampering, **DO NOT** proceed with your transaction. Report it to the Bank immediately.
- **Be aware of your surroundings** when using an ATM. If there's someone or something suspicious, quickly cancel your transaction.
- **Refuse help from strangers** when using an ATM.
- If the ATM is not working correctly, **cancel the transaction and use a different ATM**. If possible, report it to the Bank.
- If your card is captured and you suspect possible fraud, **report it to us immediately**.
- Carefully **secure card and cash** before leaving the ATM.
- **Do not leave the receipt** behind.
- **Do not let other people use your card**.
- **Cover the numeric keypad** and make sure no one is looking while you are entering your PIN.
- **Memorize your PIN** and do not write it down.